

County College of Morris

Annual

Institutional Profile

Report for 2012

September 17, 2012

County College of Morris

PREFACE

County College of Morris is entering its 44th year of providing quality education as well as connecting learning and life to Morris County residents and the surrounding area. The County College of Morris mission is to deliver dynamic, challenging, high quality, and accessible academic programs and services that support the individuals' quest for lifelong learning and professional development.

The Annual Institutional Profile Report for 2012 provides statistical data about characteristics of County College of Morris for the year 2011. The report protocol required the institution to gather data from specified sources to report the following information:

1. Accreditation Status
2. Number of Student Served
3. Characteristics of Undergraduate Students
4. Student Outcomes
5. Faculty Characteristics
6. Characteristics of the Trustees or Governors
7. A Profile of the Institution
8. Major Research and Public Service Activities
9. Major Capital Projects

The New Jersey Office of the Secretary of Higher Education provided data gathered from NJ Student Unit Record System (SURE), and Integrated Postsecondary Education Data System (IPEDS) Reports. Other pertinent institutionally gathered data elements are also utilized in the completion of this report.



Edward J. Yaw, Ed.D.
President
County College of Morris

County College of Morris

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II. Data by Category – Institutional Profile Report for 2011

A. Accreditation status.

1. Institutional accreditation.

County College of Morris is licensed by the State of New Jersey. It is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools. It was initially accredited in 1972. The most recent re-accreditation was reaffirmed by the Commission on Higher Education in 2008.

We have set in motion the process of preparing for the Periodic Review Report, which will take place in 2013.

2. Professional accreditation.

The *Chemical Technology*, *Environmental Science*, and *Biotechnology* programs are accredited by the **American Chemical Society, Chemical Technology Program Approval Service**.

The college's *Nursing* program is fully accredited by the **New Jersey Board of Nursing** and the **National League for Nursing Accrediting Commission**.

The *Respiratory Therapy* program is accredited by the **Committee on Accreditation for Respiratory Care**.

The *Radiography Program* is accredited by the **State of New Jersey Department of Environmental Protection, Radiologic Technology Board of Examiners** and the **Joint Review Committee on Education in Radiologic Technology**.

All of the above accrediting agencies are recognized by the U.S. Department of Education.

The programs in *Electronic Engineering Technology* and *Mechanical Engineering Technology* are accredited by the **Technology Accreditation Commission of the Accreditation Board for Engineering and Technology (TAC/ABET)**. ABET is the sole national accreditation organization for programs in engineering and engineering technology.

The programs in *Business Unit* that culminate in the Associate of Arts, Associate of Science, and Associate of Applied Science degrees is nationally accredited by the **Accreditation of Council for Business Schools and Programs**.

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B. Number of students served.

1. Number of Undergraduates by Attendance Status.

Table II.B.1 County College of Morris		
Fall 2011 Undergraduate Enrollment by Attendance Status		
Data provided by NJ Higher Education / Office of the Secretary		
Status	Number	Percent
Full-Time	4,686	54.8
Part Time	3,868	45.2
Total	8,554	100.0

2. Number of Graduates and First-Professionals by Attendance Status.

3. Number of Non-Credit Students Served.

Table II.B.3 County College of Morris				
Fall 2011 Non-Credit Enrollment				
Data provided by NJ Higher Education / Office of the Secretary				
	Total Number of Registrations¹	Unduplicated Headcount	Total Clock Hours (One Clock Hour = 60 Minutes)	Total FTEs²
Open Enrollment	6,259	4,088	67,467	150
Customized Training	2,654		24,930	55
¹ Includes all registrations in any course that started on July 1, 2010 through June 30, 2011				
² FTEs were computed by converting clock hours to credit hours (by dividing by 15), then converting credit hours to FTEs (dividing by 30)				

4. Unduplicated Number of Students for Entire Academic Year.

Table II.B.4 County College of Morris		
Unduplicated Number of Students Enrolled and Total Credit Hour Enrollment for AY 2011		
Data provided by NJ Higher Education / Office of the Secretary		
Headcount Enrollment	Credit Hours	FTE
13,936	196,740	6,558

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C. Characteristics of undergraduate students.

1. Mean math, reading and writing SAT scores (senior public institutions).
2. Enrollment in Remediation Courses by Subject Area.

The college's placement test (Accuplacer) provides information to the college about a student's skill level in English, mathematics, algebra, and information (computer) literacy. The results of the test(s) are used to determine the proper placement of students in academic courses. The following students must take the placement test:

- All students who apply for matriculation into a program of study leading to a degree or certain specified certificate.
- All students who intend to register for an English or mathematics course, or for a course that requires a proficiency.
- All students transferring to CCM who are not exempt from placement testing as specified in "Exemptions from Placement Testing."
- Any applicant whose first language is not English and who is attempting to register for a credit course.
- Any applicant who is exempt from the Mathematics section of the exam but who wishes to attempt to place into a higher-level mathematics course, e.g., Pre-calculus, Calculus I, etc.
- All pre-college age student who enroll at the college through one of the existing or new programs including Challenger, Academy Students, 12th Grade Initiative and/or any other special program for pre-college age students.
- All non-matriculated students who have completed 12 credits of coursework at CCM and whose enrollment is not covered by exemption as specified in the Exemptions from Placement Testing(s) must take the Accuplacer Test before enrolling in additional coursework.

Exemptions:

1. Students who have taken SATs or ACTs and have earned scores of:
 - a. SAT = 540V and 530M
 - b. ACT = 23 for English and 23 for mathematics.
2. Students who have earned college credit in appropriate English or mathematics courses.
3. Students who have passed the appropriate remedial coursework at another college or university.

If the placement test results indicate that specific basic skills are lacking, the college reserves the right to require students to take non-credit, remedial courses in writing, mathematical computation, and basic algebra. Pre-college age students are not permitted to take any remedial courses.

Students who intend to register for courses in engineering, physics, mathematics, biology or chemistry may be required to take the College Level Mathematics (CLM) test prior to registration to determine placement in higher level mathematics.

Students who intend to register for performance courses in the Music and Music Technology Programs are required to take the Basic Musicianship Test prior to registration for Music Theory.

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If English is not your native language, you must take the Levels of English Proficiency (LOEP) test.

- a. Total number of undergraduate students enrolled in fall 2011 and number of students and percentage of students enrolled in one or more remedial courses.

Table II.C.2.a: County College of Morris		
Total Number of Undergraduate Students Enrolled in Fall 2011, and Number of Students and Percentage of Students Enrolled In One or More Remedial Courses		
Data provided by NJ Higher Education / Office of the Secretary		
Total Fall 2011 Undergraduate Enrollment	Number of Students Enrolled in One or More Remedial Courses	Percent of Total
8,554	2,574	30.1%

- b. Total number of First-Time, Full-Time (FTFT) students enrolled in remediation in fall 2011.

Table II.C.2.b: County College of Morris		
Total Number and Percent of First-Time, Full-Time (FTFT) Students Enrolled in Remediation in Fall 2011		
Data provided by NJ Higher Education / Office of the Secretary		
Total Number of FTFT Students	Number of FTFT Students Enrolled in One or More Remedial Courses	Percent of FTFT Enrolled in One or More Remedial Courses
1,511	1,084	71.7%

- c. First-Time, Full-Time (FTFT) students enrolled in remediation by subject area in fall 2011.

Table II.C.2.c: County College of Morris		
Number and Percent of First-Time, Full-Time (FTFT) Students Enrolled in Remediation by Subject Area in Fall 2011		
Data provided by NJ Higher Education / Office of the Secretary		
Subject Area	Number of FTFT Enrolled	Percent of All FTFT Enrolled
Reading		
Writing	736	48.7%
Computation	448	29.6%
Algebra	473	31.3%
English		

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3. Enrollment status by race/ethnicity, gender, and age (separately).

a. Enrollment by status and race/ethnicity.

Legend of Race/Ethnic Categories

NRA = Non-Resident Alien	B = Black/African American, Non-Hispanic
AI/AN = American Indian/Alaskan Native	A/PI = Asian/Pacific Islander
H = Hispanic	W = White, Non-Hispanic
U = Unknown* (Includes 2 or more Races)	

Table II.C.3.a:								
County College of Morris								
Undergraduate Enrollment Status by Race/Ethnicity, Fall 2011								
Data provided by NJ Higher Education / Office of the Secretary								
Undergraduate	NRA	B	AI/AN	A/PI	H	W	U*	Total
Full-time	65	217	17	247	769	2,892	479	4,686
Percent Full-time	1.4	4.6	0.4	5.3	16.4	61.7	10.2	100.0
Part-time	48	180	7	253	574	2,258	548	3,868
Percent Part-time	1.2	4.7	0.2	6.5	14.8	58.4	14.2	100.0
Grand Total	113	397	24	500	1,343	5,150	1,027	8,554
Percent of Total	1.3	4.6	0.3	5.8	15.7	60.2	12.0	100.0

b. Enrollment status by gender.

Table II.C.3.b:						
County College of Morris						
Undergraduate Status by Gender, Fall 2011						
Data provided by NJ Higher Education / Office of the Secretary						
Undergraduate	Full-time	Percent	Part-time	Percent	Grand Total	Percent of Total
Female	2,048	43.7	2,106	54.4	4,154	48.6
Male	2,638	56.3	1,762	45.6	4,400	51.4
Total	4,686	54.8	3,868	45.2	8,554	100.0

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c. Enrollment status by age.

Table II.C.3.c:						
County College of Morris						
Undergraduate Enrollment Status by Age, Fall 2011						
Data provided by NJ Higher Education / Office of the Secretary						
Age Category	Full-Time	Percent of Full-Time	Part-Time	Percent of Part-Time	Total Headcount	Percent of Total Headcount
Less Than 18	48	1.0	97	2.5	145	1.7
18-19	2,236	47.7	493	12.7	2,729	31.9
20-21	1,478	31.5	818	21.1	2,296	26.8
22-24	479	10.2	767	19.8	1,246	14.6
25-29	240	5.1	582	15.0	822	9.6
30-34	84	1.8	301	7.8	385	4.5
35-39	39	0.8	183	4.7	222	2.6
40-49	46	1.0	363	9.4	409	4.8
50-64	19	0.4	192	5.0	211	2.5
65+	1	0.0	45	1.2	46	0.5
Unknown	16	0.3	27	0.7	43	0.5
Total	4,686	100.0	3,868	100.0	8,554	100.0

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4. Numbers of students receiving financial assistance under each State, Federal and institutional-funded aid programs – need-based and merit-based, grants and loans.

Table II.C.4:			
County College of Morris			
Financial Aid from State, Federal and Institutional-Funded Programs, FY 2011			
Data provided by NJ Higher Education / Office of the Secretary			
Award	Recipients	Dollars(\$)	\$/Recipient
<u>State Programs</u>			
Tuition Aid Grants (TAG)	993	1,440,000	1,450.15
Educational Opportunity Fund (EOF)	65	53,000	815.38
Outstanding Scholars (OSRP)	0	0	-
Distinguished Scholars	4	3,000	750.00
Urban Scholars	3	1,000	333.33
NJCLASS Loans	28	150,000	5,357.14
NJSTARS	66	208,000	3,151.52
<u>Federal Programs</u>			
Pell Grants	2,174	7,229,000	3,325.21
College Work Study	132	183,000	1,386.36
Perkins Loans	0	0	-
SEOG	397	139,000	350.13
Stafford Loans (Subsidized)	989	2,801,000	2,832.15
Stafford Loans (Unsubsidized)	841	2,515,000	2,990.49
Plus Loans	39	140,000	3,589.74
SMART & ACG or other	258	181,000	701.55
<u>Institutional Programs</u>			
Grants/Scholarships	230	200,000	858.37
Loans	0	0	-

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5. State residence.

Table II.C.5: County College of Morris		
First-Time Undergraduate Student Enrollment by State of Residence in Fall 2011		
Data provided by NJ Higher Education / Office of the Secretary		
Residence	Number	Percent
In-State	1,507	99.7
Out-of-State	4	0.3
Total	1,511	100.0

County College of Morris

D. Student outcomes.

1. Graduation rates.

- a. Four- five- and six-year graduation rate (*senior publics*).
- b. Two-year graduation rates (*community colleges*).

Table II.D.1.b:		
County College of Morris		
2-Year Graduation Rate of Fall 2008		
Full-Time First Time Degree/Certificate Seeking Freshmen		
Data provided by NJ Higher Education / Office of the Secretary		
Fall 2008 Cohort	Graduated after 2 Years	Percent
1,439	81	5.6

- c. Three-year graduation and transfer rates by race/ethnicity (*community colleges*).

Legend of Race/Ethnic Categories

NRA = Non-Resident Alien	B = Black/African American, Non-Hispanic
A/PI = Asian/Pacific Islander	H = Hispanic
W = White, Non-Hispanic	O* = American Indian and Unknown

Table II.D.1.c:					
County College of Morris					
3-Year Graduation and Transfer Rates of					
Fall 2008 Full-Time First Time Degree/Certificate Seeking					
Freshmen by Race/Ethnicity					
Data provided by NJ Higher Education / Office of the Secretary					
Race/Ethnicity	Fall 2008 Cohort	Graduated after 3 Years	3-Year Graduation Percent	Transferred by end of 3rd Year	3-Year Transfer Percent
NRA	10	1	10.0	0	0.0
Black	61	6	9.8	14	23.0
Asian	75	24	32.0	21	28.0
Hispanic	179	23	12.3	29	16.2
White	1,014	233	23.0	305	30.1
Other*	100	24	24.0	31	31.0
Cohort Totals	1,439	311	21.6	400	27.8

* Other includes American Indian, Native Hawaiian, 2 or more races and Race Unknown

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2. Third semester retention rates by attendance status (*community colleges*).

Table II.D.2:					
County College of Morris					
Third Semester Retention of First Time Undergraduates for Fall 2010 to Fall 2011 by Attendance Status					
Data provided by NJ Higher Education / Office of the Secretary					
Full-Time			Part-Time		
Fall 2010 First-Time Undergraduates	Retained in Fall 2011	Retention Rate	Fall 2010 First-Time Undergraduates	Retained in Fall 2011	Retention Rate
1,639	1,123	68.5%	275	158	57.5%

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E. Faculty characteristics.

1. Full-time faculty by race/ethnicity, gender, tenure status, and academic rank (simultaneously).

Legend of Race/Ethnic Categories

<p>NRA = Non-Resident Alien AI/AN = American Indian/Alaskan Native H = Hispanic U* = Unknown also includes 2 or more Races</p>	<p>B = Black/African American, Non-Hispanic A/PI = Asian/Pacific Islander W = White, Non-Hispanic</p>
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Legend of Gender Categories

M = Male **F** = Female

Table II.E.1:																	
County College of Morris																	
Full-Time Faculty by Race/Ethnicity, Gender, Tenure Status and Academic Rank, Fall 2011																	
Data provided by NJ Higher Education / Office of the Secretary																	
	W		B		H		A/PI		AI/AN		NRA		U*		Total		Grand Total
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	All
Tenured																	
Professors	30	22	1	3	2	0	0	0	0	0	0	0	2	0	35	25	60
Associate Prof.	14	11	1	3	0	1	0	0	1	0	0	0	1	0	17	15	32
Assistant Prof.	3	12	2	0	1	1	0	0	0	0	0	0	1	1	7	14	21
All Others	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	47	45	4	6	3	2	0	0	1	0	0	0	4	1	59	54	113
Without Tenure																	
Professors	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Associate Prof.	7	1	0	0	1	0	0	0	0	0	0	0	0	0	8	1	9
Assistant Prof.	9	16	0	0	0	2	0	0	0	0	0	0	0	2	9	20	29
All Others	3	5	0	0	0	0	1	0	0	0	0	0	0	0	4	5	9
TOTAL	19	22	0	0	1	2	1	0	0	0	0	0	0	2	21	26	47
Total All																	
Professors	30	22	1	3	2	0	0	0	0	0	0	0	2	0	35	25	60
Associate Prof.	21	12	1	3	1	1	0	0	1	0	0	0	1	0	25	16	41
Assistant Prof.	12	28	2	0	1	3	0	0	0	0	0	0	1	3	16	34	50
All Others	3	5	0	0	0	0	1	0	0	0	0	0	0	0	4	5	9
TOTAL	66	67	4	6	4	4	1	0	1	0	0	0	4	3	80	80	160

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2. Percentage of course sections taught by full-time faculty.

Table II.E.2: County College of Morris		
Number and Percentage of Courses Taught by Full-Time and Part-Time Faculty, Fall 2011		
Data Source: County College of Morris		
Total Number of Course Sections = 1,431	Sections	Percent
Taught by Full-Time Faculty	770	53.8
Taught by Part-Time Faculty	618	43.2
Taught by Others (includes Full-Time Administrators and Teaching Assistants)	43	3.0

3. Ratio of full- to part-time faculty.

Table II.E.3: County College of Morris		
Data provided by NJ Higher Education / Office of the Secretary		
Ratio of Full- to Part-Time Faculty, Fall 2011		
Status	Number	Percent
Full-Time	160	29.3
Part-Time	386	70.7
Total	546	100.0

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F. Characteristics of the trustees or governors.

1. Race/ethnicity and gender of the trustees or governors.

Table I.F.1:								
County College of Morris								
Race/Ethnicity and Gender of the Governing Board								
Data Source: County College of Morris								
	White	Black	Hispanic	Asian	American Indian	Non-Resident Alien	Unknown	Total
Male	7	1	0	0	0	0	0	8
Female	2	1	0	0	0	0	0	3
TOTALS	9	2	0	0	0	0	0	11

2. Members of the Board of Trustees with Titles and Affiliations.

Table II.F.2:		
County College of Morris		
Data Source: County College of Morris		
List of Board of Trustees with Titles and Affiliations		
Name	Title	Affiliation
Jeffrey M. Advokat, Esq.	Chair	<i>Attorney; Advokat & Rosenberg</i>
Stanley T. Omland, P.E., P.P.	Vice Chair	<i>Owner; Omland Engineering Associates Inc.</i>
Thomas A. Pepe	Treasurer	<i>Chief Financial Officer; Communications Strategies, Inc.</i>
Dr. Kathleen C. Serafino	Secretary	<i>Executive County Superintendent; Morris County Office/ Somerset County Office</i>
Dr. Barbara L. Hadzima		<i>Retired Educator</i>
J. Richard Rajoppi		<i>Human Resources Consultant</i>
Dr. Joseph L. Ricca, Jr.		<i>Superintendent of Schools, East Hanover Board of Education</i>
Cynthia E. Samuel		<i>School Nurse, Grove Street Elementary School, Irvington Board of Education</i>
Dean Strawn		<i>Project Cost Control Engineer Consultant</i>
Michael A. Van Allen		<i>Chair, Science Department; Malcolm X Shabazz High School, Newark Board of Education</i>

3. If your organization has a web site that includes information on your governing board, please report the URL. <http://www.ccm.edu/aboutCCM/Trustees>

County College of Morris

G. A profile of the institution.

1. Degree and certificate programs.

Degree Programs

Aviation Flight Technology Biotechnology Business Administration Business Career Chemical Technology Environmental Science Option Computer Information Systems Administrative Support Option Computer Science Option Game Development Option Management Information Systems Option Technical Support Option Criminal Justice Communications Digital Media Technology Early Childhood Education Electronics Engineering Technology Biomedical Equipment Option Engineering Science Exercise Science Fine Arts Dance Option Design Option Drama Option Visual Arts Option Fire Science Technology Graphic Design Hospitality Management Restaurant & Culinary Management Option	Landscape and Horticultural Technology Agribusiness Option Landscape Management & Design Option Turf & Turf Management Option Liberal Arts and Sciences Human Services Option International Studies Option Media Studies Option Broadcasting Arts & Tech. Emphasis Journalism Emphasis Music Option Social Science Option Mechanical Engineering Technology Music Technology Electronic Music Option Music Recording Option Musical Theatre Nursing Photography Technology Public Administration Radiography Respiratory Therapy Science and Mathematics Biology Option Chemistry Option Mathematics Option Technical Studies Information Technologies Telecommunications Systems Technology Networking Option
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Academic Certificate Programs

- CAD Technology Academic Certificate
- Early Childhood Development Academic Certificate

County College of Morris offers both full- and part-time students an opportunity to take honors courses and/or earn an Honors degree in their major or program of study. Students can apply to take honors courses or seek an Honors degree directly from high school or while enrolled at the college. Admission from high school requires an SAT score of at least 1100 or ACT equivalent and/or graduation in the top 20 percent of the class.

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To earn the Honors Degree, students enrolled in Associate in Applied Science programs must complete sixteen (16) credits of Honors courses distributed among the areas of communications, humanities, social science, mathematics and science. Students enrolled in Associate in Arts, Associate in Fine Arts, and Associate in Science programs must complete twenty-one (21) credits distributed among the same disciplines.

County College of Morris offers 11 Teacher Education specializations designed to meet the requirements of the first two years of a baccalaureate-level teacher education program in elementary or secondary education (K-12). The Teacher Education areas of specialization are offered in Biology Education, Business Education, Chemistry Education, English Education, Exercise Science Health/Physical Education, Mathematics Education, Social Studies (History) Education, Social Studies (Psychology) Education, Social Studies (Sociology) Education, Spanish Education, and Visual Arts Education.

2. Other

County College of Morris Certificate of Achievement Programs

Administrative Support	Group Teacher
Advanced Electronics	Horticulture Apprentice
Advanced Mechanical Analysis	Information Security
Assembly & Testing	Landscape Contractor
Basic Electronics	Landscape Design
Basic Telecommunications Fundamentals	Mechanical CAD
Computer Software Applications	Media Technology
Culinary Arts	Personal Trainer
Digital Technology	Restaurant Management & Event Planning
Engineering Technology	Routing (CISCO CCNA)
Finance Career	Small Business Management
Garden Center	Systems Networking
Grounds Maintenance	Web Development

English for Speakers of Other Languages is a non-credit program of study designed for students whose native language is not English but who already have some fundamental knowledge of English as determined by a placement examination administered on the CCM campus. The academically oriented curriculum provides international students with the linguistic knowledge, cultural awareness and strong study skills appropriate for college studies. Students in the program will be allowed to matriculate in a college curriculum upon satisfactory completion of the program.

CCM became a certified provider of continuing education courses for nurses and allied health professionals. The certification was granted by the New Jersey State Nurses Association (NJSNA), which is accredited by the American Nurses Credentialing Center's Commission on Accreditation. Active and inactive nurses and allied health professionals will be able to earn the continuing education credits they need to upgrade their skills and renew their specialty certification and licenses.

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H. Major research and public service activities.

1. Research & Development Expenditures, AY 2012.
2. Public Service Activities

CCM pursues funding from both public and private external sources to fund scholarships, improve teaching and learning, acquire state-of-the-art equipment and provide public services. The 2011-2012 fiscal year, the CCM Foundation raised \$1.035 million for a number of projects and needs including:

- A new Media Center (broadcast studio) for the college. The Foundation has undertaken a two-year, \$1.5 million campaign (*Visioning the Future*) to create a modern facility for students. To date, \$250,000 has been raised toward this goal.
- More than \$735,000 was raised for scholarships to assist students with tuition and fees. As a result, more than 200 CCM students received assistance in disciplines ranging from liberal arts to nursing to the sciences.
- The Foundation continued to fund such programs as the *CCM Summer Academy for Young Scholars*, the annual *Teen Arts Day* for Morris County middle- and high-school students, a *CCM Celebrates Seniors Day*, which educated seniors on issues ranging from healthcare to driver safety, and the *Women Who Dare* event, which introduces high-school women to careers in the sciences.
- The annual CCM Scholarship Gala netted \$70,000 for the scholarship program at the April 27, 2012 event. Dennis M. Bone, president of Verizon New Jersey, received the Foundation's 2011 *Leadership Award*.

During 2011-2012 academic year, the Special Events department provided public service through events that stimulated and enriched the social, cultural, professional and recreational climate of the community. Many of the programs were co-sponsored by the Office of Campus Life. Program expenses are subsidized by the College to keep ticket prices affordable and accessible to the local communities.

County College of Morris

I. Major capital projects.

1. Capital projects underway in FY2012:

- New photovoltaic system solar panels are being installed over several parking lots and rooftops. The panels are expected to generate 3,900,000 kWh annually, which represents about 45% of the college's yearly energy usage. There will be no loss of parking spaces on the campus as a result of the solar installation.
- With the new exterior and interior lighting upgrade/replacement projects, the new fixtures will improve the energy efficiency of the College's lighting system.